

Annual Report on TANF Programs Under 45 CFR 265.9(b)

General Instructions:

Each State must provide the information indicated below on its TANF program regardless of the funding source -- i.e., no matter whether the State used segregated Federal TANF funds, segregated State TANF funds, or commingled funds to pay for the benefit or service.

If the State elects to report on other benefits or activities provided through other program funding streams, please mention it after the TANF-funded benefits or activities for each item.

1. The State's definition of each work activity.

45 CFR 261.30 encompasses the 12 categories of work activities listed in Section 407(d) of the Social Security Act for purposes of determining the State's required minimum work participation rate(s). Each State defines the activities that fall under each of these 12 categories and provides them to us. This item is for that purpose. Therefore, your definitions should include the kinds of work activities that apply to each of the 12 categories. For example, what activities comprise "job skills training directly related to employment" in your State?

DESCRIPTION OF WORK-RELATED ACTIVITIES	
1. Unsubsidized Employment	Individual receives wages from public, private or self employment.
2. Subsidized Private Sector Employment	Individual in private sector employment for which the employer receives a subsidy from TANF or other public funds to off set some or all of the wages and costs of employing a recipient.
3. Subsidized Public Sector Employment	Individual in public sector employment receiving subsidized wages from another program for training provided to off set some or all of the wages or costs of employing a recipient.
4. Work Experience if sufficient private-sector employment is	Individual in unpaid short-term pre-employment work experience (workfare) based on a signed Memorandum of Agreement between the Department and the work site. Also includes an individual placed in work

DESCRIPTION OF WORK-RELATED ACTIVITIES	
not available	experience (not community service) by another agency's program, such as Vocational Rehabilitation or Probation and Parole. The purpose of the work experience is to improve the employability of those who cannot find unsubsidized employment.
5. On-the-job Training	On-the-job Training (OJT) means training in the public or private sector given to a paid employee while he is engaged in productive work and provides knowledge and skills essential to the full and adequate performance on the job. Theoretically, Work Force Investment Act funding supports OJT activities in Idaho.
6. Job Search and job readiness assistance	Individual who is involved in active job search or participating in work preparation activities (job readiness). These activities may include job readiness assessment, classes, workshops, or one-on-one training on resume writing, how to interview, how to keep a job, budgeting, setting up a business, etc.
7. Community service programs	Individual who performs volunteer work for the direct benefit of community organizations (public or non profit) or has been assigned Community Service by a court.
8. Vocational training	Training (not to exceed 12 months with respect to any individual) that is organized educational programs that are directly related to the preparation of individuals for employment in current or emerging occupations requiring training other than a baccalaureate or advanced degree.
9. Job skills training directly related to employment.	Job skills training directly related to employment is training or education for job skills required by an employer to provide an individual with the ability to obtain employment or to advance or adapt to the changing demands of the workplace.
10. Education.	Education directly related to employment in the case of a recipient who has not received a high school diploma or a certificate of high school equivalency, would be education related to a specific job, occupation or job offer.

DESCRIPTION OF WORK-RELATED ACTIVITIES	
11. Other Activities	Individual involved in activities designed to improve the ability to obtain and maintain employment, which may include life skills training, non-work related assessment, following doctors instructions, using community resources such as diabetes centers, alcohol and drug rehabilitation, physical therapy, etc.
12. Providing child care services to an individual who is participating in a community service program.	This is not an allowable work activity in Idaho

Supportive Services are available to TAFI participants to support the individual participating in work related activities. Payments for supportive services are made to vendors and are available when the participant is in compliance with work participation requirements.

They include:

- Transportation related expenses, including
 - Gas, auto fluids, and minor items necessary for the vehicle to operate safely, such as belts or windshield wipers
 - Arrearage on car payments
 - Bus, taxi fare, actual costs of public transportation or mileage reimbursed at an established rate.
 - The purchase or repair of bicycles
 - Auto repair for TAFI participants necessary for participation in work activities
- Work-related clothing appropriate for work activities
- Tools and equipment necessary for work activities
- Fees for licensure and certification including state, federal, and local licensure or certification (Fees for reinstatement of licenses and fines are not allowed.)
- Other work-related services needed for work participation:
 - Haircuts and personal hygiene items
 - Photo identification
 - Eye glasses, hearing aids and dentures. (Not covered by Medicaid)
 - Idaho Telephone Service Assistance Program (ITSAP) is available for TAFI participants participating in job search or other work activities.

- Housing or utility costs paid in one payment. The payment can include only two months arrearage, plus the current month and one future month.
- Security deposits

2. A description of the transitional services provided to families no longer receiving assistance due to employment. Indicate the kinds of help provided to working families that received, but no longer receive, "assistance" as defined in 45 CFR 260.31.

Transitional services are paid only for work-related services to assist the individual to maintain employment or regain employment. Payment for transitional services will be made to the provider of the services. These services may be contracted with other providers.

Transitional Services may be provided up to twelve 12 months after TAFI ends due to employment. Transitional Services do not count toward the TAFI twenty-four (24) month time limit. Transitional services include:

- Information & referral
- Employment related non-medical counseling/mentoring
- Employment related expenses, such as books, fees, tuition, work related tools and equipment.

3. A description of how a State will reduce the amount of assistance payable to a family when an individual refuses to engage in work without good cause pursuant to 45 CFR 261.14 of this chapter.

Idaho's TAFI program has family penalties incorporated into the program. Work program penalties, including job quit, are progressive in nature, with penalties increasing for each noncompliance to stress the importance of work and to utilize the 24 months most effectively.

- First Noncompliance. The family is ineligible for one (1) month or until compliance, whichever is longer.
- Second Noncompliance. The family is ineligible for three (3) months or until compliance, whichever is longer.
- Third Noncompliance. The family is ineligible for lifetime.

4. The average monthly number of payments for child care services made by the State through the use of disregards, by the following types of child care providers:

Licensed/regulated in-home child care;

Licensed/regulated family child care;

Licensed/regulated group home child care;

Licensed/regulated center-based child care;

Legally operating (i.e., no license category available in State or locality) in-home child care provided by a non-relative;

Legally operating (i.e., no license category available in State or locality) in-home child care provided by a relative;

Legally operating (i.e., no license category available in State or locality) family child care provided by a non-relative;

Legally operating (i.e., no license category available in State or locality) family child care provided by a relative;

Legally operating (i.e., no license category available in State or locality) group child care provided by a non-relative;

Legally operating (i.e., no license category available in State or locality) group child care provided by a relative; and

Legally operated (i.e., no license category available in State or locality) center-based child care.

Idaho does not use child care disregards.

5. If the State has adopted the Family Violence Option and wants Federal recognition of its good cause domestic violence waivers under 45 CFR 260.50-58, then provide (a) a description of the strategies and procedures in place to ensure that victims of domestic violence receive appropriate alternative services and (b) an aggregate figure for the total number of good cause domestic waivers granted.

a) Idaho did not select the Family Violence Option, and has no formal waiver of program requirements for victims of domestic violence. However, the Department has established and is

enforcing standards and procedures to screen and identify TANF participants with a history of domestic violence while protecting their privacy.

Services include referral of such individuals to counseling and supportive services. The Department disregards, pursuant to good cause, certain program requirements:

- Time limits (for as long as necessary) for individuals receiving assistance and
- Residency requirements.

Where compliance with such requirements would make it more difficult for individuals receiving assistance to escape domestic violence or would unfairly penalize such individuals who are or have been victimized by such violence, or are at risk of further domestic violence.

The Department identifies and provides additional, targeted support to victims of domestic violence who may have particular difficulty successfully making the transition from welfare to work.

Training is provided to Department staff to help them understand the issues surrounding domestic violence. Community resources, including agencies whose mission is working with domestic violence victims, have been identified. Activities required on the PRC are structured to accommodate the specific situation of a participant.

Although the Department expects that participants immediately focus on employment, the PRC will be appropriate to the participant's situation. Assessment of each situation is based on the participant's capabilities and strengths. Department staffs employ a "reasonable person" standard when evaluating appropriateness of activities.

6. A description of any non-recurrent, short-term benefits (as defined in 45 CFR 260.31(b)(1)) provided, including:

a) The eligibility criteria associated with such benefits, including any restrictions on the amount, duration, or frequency of payments;

One-time cash payments

One-time cash payments are available to eligible families to assist for an emergency need. One-time cash payments are restricted to once in a lifetime. To be eligible for a one-time cash assistance payment, the family must meet the income criteria in the first month of the one-time cash payment; the applicant family must meet TAFI eligibility criteria. The one-time cash payment may be up to three times the maximum TAFI grant amount for which the family would have been eligible. There is a reduction of 2 months of benefits for every month of cash assistance payment used in this one-time option.

One-time emergency needs could include car repair, moving expenses, employment agency fee, tools, uniforms, and housing expenses. The family must have needs that cannot be met with existing resources.

A family already receiving TAFI can become eligible for a one-time cash payment to be used for employment related expenses, such as relocation and moving expenses, tools, to permit the caretaker to accept or retain employment. Participant families can receive a one-time cash payment equal to one-half of their remaining months of eligibility, up to a maximum of three times the maximum monthly grant for which they would have been eligible.

Emergency Assistance

Emergency Assistance is a time limited flexible funding source, available to all DHW programs, which provides for services and vendor payments to address emergency needs of families regardless of where they enter the system. Emergency Assistance (EA) Services provide families with immediate help to stabilize their crisis, and protect the welfare of their children. The intent is to intervene earlier with families, in hopes of stabilizing the crisis and diverting them from needing longer-term Department services. Payments are issued directly to vendors; no cash payments are made.

Emergency Assistance Services are child protection-related activities that provide families who have children under twenty-one (21) with immediate help to stabilize their crisis, without becoming involved in Child Protection and without applying for cash assistance. These services may be delivered for up to ninety (90) days.

Emergency Assistance benefits are non-recurrent, short-term payments for goods and services relating to specific emergency conditions.

Career Enhancement

Career Enhancement services are provided to an eligible individual with dependent children. The individual must have a work-related need that if unmet, would prevent them from maintaining or obtaining employment or participating in work programs. Career Enhancement services are non-recurrent, short-term, and designed to deal with a specific crisis or episode of need and must not extend beyond four months. The individual may only receive one Career Enhancement payment in a twelve-month period. Career Enhancement payments do not count towards the TAFI twenty-four (24) month time limit. Payments for supportive services are made to the vendors.

The supportive services are designed to deal with specific crisis situations or episode of need.

The supportive services are not intended to meet recurrent ongoing needs, and will not extend beyond four months.

The expectation at the time of the supportive services is granted is that the situation will not occur again and such benefits are not to be provided on a regular basis.

Transitional services

As also described in number 2 above; Transitional services are provided to an individual whose family is no longer eligible for TAFI due to employment or who requested TAFI closure because of employment. At the time of closure, the family's income must be below two hundred percent (200%) of the Federal poverty guidelines.

The requirements for receiving transitional service are:

- The family must have received TAFI for at least a partial month within the past twelve months.
- The individual must be in need of work-related services to maintain employment.
- The individual must live in the state of Idaho and must not be a resident of another state.
- Individuals convicted under Federal or state law of any offense classified as a felony involving the possession, use or distribution of a controlled substance, can receive transitional services when they comply with the terms of a withheld judgment, probation or parole. The felony must have occurred after August 22, 1996. The states Deputy Attorney General is contacted on all withheld judgments.

Any policies that limit such payments to families that are eligible for TANF assistance or that have the effect of delaying or suspending a family's eligibility for assistance;

- when citizenship or qualified non-citizen criteria is not met; when a SSN is unverified
- Felons fleeing to avoid prosecution, custody, or confinement after conviction of a felony or an attempt to commit a felony.
- Felons violating a condition of probation or parole imposed for a federal or state felony.
- Individuals convicted in a federal or state court of fraudulently misrepresenting residence to get TANF, AABD, Food Stamps, Medicaid, or SSI, from two or more states at the same time, cannot receive services for ten years from the date of conviction.
- Failing to participate with work participation requirements (PRC)
- Not cooperating with the Department (without good cause) to identify and locate the non-custodial parent, establish paternity, and establish, modify and enforce the child support order.

c) Any procedures or activities developed under the TANF program to ensure that individuals diverted from assistance receive information about, referrals to, or access to other program benefits (such as Medicaid and Food Stamps) that might help them make the transition from welfare to work.

During initial contact with the Department, families are encouraged to identify and use their own personal resources, or resources within the community in preference to application for TAFI. Department personnel and contracted personnel assist families as needed to develop a plan that will emphasize steps the family can take to make use of alternative resources. Food Stamps, Medicaid, and other resources that are available in the community are discussed with the family. Applications for these services are available during this initial contact or whenever needed.

7. A description of the grievance procedures the State has established and is maintaining to resolve displacement complaints, pursuant to section 407(f) (3) of the Social Security Act. This description must include the name of the State agency with the lead responsibility for administering this provision and explanations of how the State has notified the public about these procedures and how an individual can register a complaint.

A person who alleges that displacement has occurred may request an investigation from the Department. If the Department concurs that displacement has occurred, the agreement with the site will be terminated.

A regular employee of the Department or of any other agency may file a grievance with the Regional Self-Reliance Program Manager or his designee at the Department of Health and Welfare within sixty (60) days of the alleged violation. The grievance is to resolve a complaint that a TAFI/JSAP participant placed in a Work Opportunity Work Site or in Community Service Assignment.

Use of the Departmental grievance procedures will in no way preclude use by the complaint of any process maintained by the employer to hear employee grievances.

8. A summary of State programs and activities directed at the third and fourth statutory purposes of TANF (as specified at 45 CFR 260.20(c) and (d) of this chapter).

a) Summarize below the State programs and activities directed at preventing and reducing the incidence of out-of-wedlock pregnancies and establishing annual numerical goals for preventing and reducing the incidence of these pregnancies (TANF purpose 3):

Contracting with the Coalition against Sexual and Domestic Violence to develop and present training around the state on statutory rape, risky behaviors and consequences (pregnancy)

The Division of Health is contracting with the Department of Education to implement curriculum on comprehensive sex education in Idaho schools and in after-school programs for those Districts who apply for the funding.

Outreach to Hispanic families because they represent one of the highest risk group for teen pregnancy in Idaho.

Public service announcements on teen pregnancy prevention and parent/child communication are being aired statewide.

b) Summarize below the State programs and activities directed at encouraging the formation and maintenance of two-parent families (TANF purpose 4):

Community Resources for Families Program

The Community Resources for Families Program (CRFF) is a collaborative, school-based child welfare program between the Department and some school districts throughout Idaho. As an early intervention program, CRFF addresses emergency conditions that threaten to disrupt families and negatively impact children; CRFF serves families with children in grades K through six. By concentrating on increasing school readiness, strengthening families to prevent child abuse and neglect, and increasing family self-reliance through optimal use of community resources, CRFF encourages the formation and maintenance of two-parent families. *All CRFF services are approved by child welfare staff under the “prior” 1993 State Plan and are funded by segregated federal TANF monies.*

For purposes of this paragraph the term “domestic violence” has the same meaning as the term “battered or subjected to extreme cruelty”, as defined in section 408(a)(7)(c)(iii) of the Act.

9. An estimate of the total number of individuals who have participated in subsidized employment under §261.30(b) or (c) of this chapter.

Fifty-three (53) individuals participated in a subsidized employment program funded with ARRA TANF Emergency Contingency Funds.

Attachment B

Annual Report on State Maintenance-of-Effort Programs: Form ACF-204

State: IDAHO Fiscal Year: 2010 Date Submitted: December 2010

Provide the following information for **EACH** PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.

1. Name of Benefit or Service Program

- a. TANF
- b. CHILD CARE

2. Description of the Major Program Benefits, Services, and Activities:

- a. See Idaho TANF State Plan
- b. See Idaho Child Care State Plan

3. Purpose(s) of Benefit or Service Program:

- a. See Idaho TANF State Plan

b. See Idaho Child Care State Plan

4. Program Type. (Check one)

 X This Program is operated under the TANF program.

 This Program is a separate State program.

5. Description of Work Activities (Complete only if this program is a separate State program):

N/A

6. Total State Expenditures for the Program for the Fiscal Year 2010

TANF	\$11,849,559	Child Care	\$ 1,175,820
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7. Total State MOE Expenditures under the Program for the Fiscal Year:

TANF	\$11,849,559	Child Care	\$ 1,175,820
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8. Total Number of Families Served under the Program with MOE Funds:

TANF	919 (197 Head Start, 410 Family Preservation, 208 TAFI adult, 18 diversion avg monthly, Tribal MOE families 86)
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Child Care	245 (total spend \$1,175,820/ \$400 avg payment/12months = 245 avg monthly)
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This last figure represents (check one):

 X The average monthly total for the fiscal year.

 The total served over the fiscal year.

9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or Services:

See Idaho State Plan

10. Prior Program Authorization: Was this program authorized and allowable under prior law?

Yes X No

11. Total Program Expenditures in FY 1995: NA

(NOTE: provide only if response on question 10 is No)

This certifies that all families for which the State claims MOE expenditures for the fiscal year meet the State's criteria for "eligible families."

SIGNATURE: _____

NAME: _____

TITLE: Administrator, Division of Welfare

Approved OMB No. 0970-0199 Form ACF-204.



IDAHO DEPARTMENT OF
HEALTH & WELFARE

C. L. "Butch" Otter – Governor

RICHARD M. ARMSTRONG – Director

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December 29, 2010

Earl S. Johnson, Director

Office of Family Assistance

c/o Robert Shelbourne

Administration for Children and Families

370 L'Enfant Promenade S.W.

Washington, DC 20201

Dear Office of Family Assistance:

Attached is the original Idaho ACF 204 Report for FFY2010. If you have questions, please contact Genie Sue Weppner at weppnerg@dhw.idaho.gov or myself at barronr@dhw.idaho.gov or by phone at (208)334-5656.

Sincerely,

Russell S. Barron

Division Administrator

C: ACF Regional, Seattle

Genie Sue Weppner

Greg Kunz

Rob Luce

Jodi Osborn

Jan Harvey

Brian Baldwin

Drew Hall